



Going To Bat[®]

Foundation Funding/Grant Request Form

The following form must be used when requesting equipment, funding or grant support from the Going To Bat Foundation.
All funding requests must sent to:

Keith Lovegrove, Going To Bat Foundation, 31862 Old Oak Road, Trabuco Canyon, CA 92679, USA

Project Name

Name of Organization/Applicant

Address

City, State, Zip

Phone

Fax

Website

Contact Name

Phone

Email

Signature of Applicant

Title

If your organization is an IRS 501(c)(3) not-for-profit include your Taxpayer ID#

PROPOSAL INFORMATION

Request Amount

Provide a complete amount / budget summary sheet for year one and separate estimates for each subsequent year (if required).

Requestor's estimated amount should be entered above.

Provide as attachments detailed computations of estimates in each cost category with narratives required to fully explain proposed costs (see page 2).

Reason for Request (please explain in detail why the funding is needed and how it will be used):

If your funding request is not approved, will you be able to complete your project? Please explain:

Have you received funds from other sources to help fund your project? If so, what are they?

What is the schedule/timeline of your project? (attach detailed plan if required)



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Specific Foundation Funding / Grant Costs

Direct Labor (salaries, wages, and fringe benefits): Attachments should list number of personnel, amounts of time to be devoted to the request, and rates of pay / cost.

Other Direct Costs (if required and/or applicable):

Subcontracts: Attachments should describe the work to be subcontracted, estimated amount, recipient (if known), and the reason for subcontracting.

Consultants: Identify consultants to be used, why they are necessary, the time they will spend on the project, and rates of pay (not to exceed the equivalent of the daily rate, exclusive of expenses and indirect costs).

Equipment: List separately. Explain the need for equipment. Describe basis for estimated cost. General purpose equipment is not allowable as a direct cost unless specifically approved by the Foundation.

Supplies: Provide general categories of needed supplies, the method of acquisition, and the estimated cost.

Travel: List proposed trips individually and describe their purpose in relation to the request. Also provide dates, destination, and number of travelers where known.

Other: Enter the total of direct costs not covered by above. Attach an itemized list explaining the need for each item and the basis for the estimate

Other Applicable Costs (if required and/or applicable): Enter total of other applicable costs with an itemized list (attached) explaining the need for each item and basis for the estimate.

Total Estimated Costs:

Printed Name

Date

Signature

Mgr/CEO Approval

Foundation Review

Date

Decision

Notes